

## **Whistleblower Policy**

Eastern Washington University Foundation was established in the State of Washington as a Washington nonprofit corporation in 1977. It is recognized by the Internal Revenue Service as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Service Code of 1986, as amended ("Code").

All members of the Foundation community, including EWU University employees, are encouraged to report possible fraudulent or dishonest conduct with respect to Foundation activity. Concerns relating to the Foundation should be brought to the EWU Foundation Executive Director. If for any reason an individual finds it difficult to report his or her concern to the Executive Director, the individual can report it directly to the Chair of the Foundation Finance and Audit Committee. The EWU Foundation Board of Directors pledges that retaliation against whistleblowers shall not be tolerated.

The Executive Director is required to report to the Chair of the Foundation Finance and Audit Committee any complaints or reports of suspected fraudulent or dishonest conduct with respect to the Foundation. The Chair of the Foundation Finance and Audit Committee shall then notify the Foundation Board of Directors chairperson in a timely manner

The Chair of the Foundation Finance and Audit Committee shall ensure receipt, review and retention of complaints received regarding accounting, internal controls, audit matters or possible fraudulent or dishonest conduct with respect to the Foundation. This assurance also applies to the confidential, anonymous submission by staff and volunteers of concerns regarding questionable accounting or auditing matters concerning the Foundation.